

**Fertile City Council Minutes**  
**Special Meeting**  
**August 25, 2017**

The Fertile City Council held a special meeting on Friday, August 25, 2017 at 11 a.m. at the Community Center. Present were: Mayor Daniel Wilkens and Council members Linda Widrig and Reid Jensrud. Also present were City Administrator Lisa Liden, Fair Meadow Administrator Angie Leiting and Director of Nursing Peggy Erickson. Also present by phone from Health Dimensions were Kathy Karr and the rest of the HDG staff that took part in the assessment process.

Kathy Karr from Health Dimensions opened the meeting by starting the PowerPoint presentation that was being viewed by webinar and then introducing her team that was present by phone. Karr then stated that the mission of Fair Meadow Nursing Home was to provide the best possible care to its residents. She stated that Fair Meadow's mission closely resembled that of Health Dimensions as well.

The first slides of the presentation dealt with general observations, Fair Meadow's organizational chart, as well as HDG's recommendations on the organizational structure. It was noted that a correction was needed on the organizational chart to show that the DON was the leader of all nursing staff.

The next section of the report dealt with the financial assessment that was done. Karr noted that the home showed a \$286,000 loss in 2016 and that the anticipated loss for 2017 was \$179,000. With losses of that magnitude, it was vital that Fair Meadow find ways to turn that trend around so that they were self supporting and not relying on the City for financial help.

Karr then proceeded to go through the remainder of the presentation which consisted of 57 slides and covered more information on the financial assessment as well as the operational assessment, business office assessment, clinical operations, and an evaluation of value-based initiatives.

The presentation was followed by a discussion on timeframes for the public presentation of the report as well as how to progress with implementation of HDG's recommendations. Angie and Peggy noted that they were currently low on CNA staff and they were wondering if they should advertise to fill the open positions. The level that they were currently staffed at for CNA's was the level that HDG recommended but that they were having difficulties meeting the needs of the residents at that level.

Mayor Wilkens stated that the Council would work with Angie and Peggy on implementation of HDG's recommendations and that a meeting would be held after the public presentation to look at implementation further. Angie then questioned whether the Advisory Board would be part of those discussions. Mayor Wilkens then explained that Health Dimensions also recommended that the Advisory Board should perhaps also be revamped to include people with a better working knowledge of running a nursing home such as former administrators, nurses, doctors, and people with a financial background. In the meantime, Mayor Wilkens told Leiting and Erickson to go through the recommendations to determine which would be the easiest to implement with the least amount of impact to the care of residents.

There being no further business, the meeting was adjourned.

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Daniel Wilkens, Mayor

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Lisa J. Liden, City Administrator